

THE NORTH LONDON INDEPENDENT GIRLS' SCHOOLS' CONSORTIUM
Agreed Code of Practice for Entry at Year 7 for September 2012
Information for Parents

For the purposes of Year 7 Entry procedures the following London Independent Girls' Schools have formed a Consortium. Within this Consortium, certain schools have grouped together (Group 1 and Group 2) to ease administration by having their entrance examinations on the same day. **Schools in the same group set common papers, using the same mark scheme and the papers of the two groups are of a similar academic standard.**

Group 1: Francis Holland (Regent's Park), Francis Holland (Sloane Square), Heathfield School, Notting Hill and Ealing High School, Queen's College, St. Albans High School, St. Helen's School, South Hampstead High School, The Royal School, Hampstead.

Entrance Examinations for Group 1 Schools: Friday 20th January 2012

Group 2: Channing School, City of London School for Girls, More House, North London Collegiate School, Northwood College, Queen's Gate School, St James's Senior Girls' School, The Godolphin & Latymer School

Entrance Examinations for Group 2 Schools: Friday 13th January 2012

Not in a group: Haberdashers' Aske's Girls School, Elstree *Entrance Examinations: date tba*
St. Paul's Girls' School *Entrance Examinations: tba*

1. **Applications** Please contact each school for which you wish your daughter to be considered requesting an Application Form and any other relevant information. **N.B. You must complete a separate application form for all schools to which you apply whether they are in the same group or not.**

The individual schools to which you have applied will then process your application and send you any necessary information. You are strongly advised to attend Open Days at all the schools for which you have applied and you should ring each school early in the Autumn Term for the dates and times of Open Days.

On your application form (for the examination) you will be asked to state at which school you wish your daughter to take the entrance tests. She will be given equal consideration by the other schools in the group to which she has applied. Please note that she may only sit tests at ONE school in each group.

2. **School Reference** A reference will be requested from the Head of the candidate's school prior to the entrance test.
3. **Specific Learning Difficulties** We will aim to make appropriate arrangements (eg use of a laptop computer or extra time in the examinations) for any candidate for whom a report from an Educational Psychologist or a recommendation from the Head and Special Needs Co-ordinator of the candidate's current school has been received.
4. **Past papers** Copies of past papers are available from school websites or the registrars of each school. The most recent paper will be made available by 1st September following the examination.
5. **Interviews** The Consortium schools make their own arrangements for interviews.
6. **Results of Tests** These will be made available to all the other schools in the Consortium. The other schools to which your daughter has applied will then consider whether or not to offer a place on the basis of the tests, interview and school reference.
7. **Offers** Offers will be posted out to parents by all schools in the Consortium on *Thursday 23rd February 2012*. (schools using email will email offers on Friday 24th February). Some of these may be for a place on a waiting list. Information about a position on the waiting list is not given. All girls on the waiting list are considered to have qualified for entry should a vacancy arise.
8. **Acceptances** Acceptances must be received by the school at which you wish to confirm a place *by noon on Wednesday 7th March 2012*. If no reply has been received to an offer of a place by that date it will be assumed that you do not wish to accept and the place will be re-offered.

You may not give written acceptance of a place to more than one school.

If you have any problems or queries at any stage in the procedure, the Registrars of the schools in the North London Independent Girls' Schools' Consortium will be pleased to help you.